

Administrator Evaluation Observation Self-Reflection Tool

School Administrator		Evaluator					Observation Date	Rating Descriptors
								5—significantly above expectations 4—above expectations 3—at expectations 2—below expectations 1—significantly below expectations
Self-Reflection / Formal Observation		School Name			School Year			
Standards & Indicators	5	4	3	2	1	Comments	Score	
Standard A: Instructional Leadership for Continuous Improvement								
A1. Capacity Building								
A2. Data Analysis & Use								
A3. Interventions								
A4. Progress Monitoring								
Standard B: Culture for Teaching & Learning								
B1. Leveraging Educator Strengths								
B2. Environment								
B3. Family Involvement								
B4. Ownership								
B5. Recognition & Celebration								
Standard C: Professional Learning & Growth								
C1. Evaluation								
C2. Differentiated Professional Learning								
C3. Induction, Support, Retention, & Growth								
C4. Teacher Leaders								
C5. Self-Practice								
Standard D: Resource Management <i>(optional for assistant principals)</i>								
D1. Community Resources								
D2. Diversity								
D3. Employee & Fiscal Management								

Reinforcement Objective	Indicator	Notes
Refinement Objective	Indicator	Notes

Signatures below indicate that the school administrator and supervisor have discussed the information contained in this document.

School Administrator Signature _____ Date _____

Supervisor Signature _____ Date _____