**TEAM Library Media Specialist Observation Form**

Observer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Announced Unannounced

Teacher Observed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Observation Number \_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_/\_\_\_\_/\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Planning** | **Observer Score** | **Self**  **Score** |
| Media Center Management (MCM) |  |  |
| Media Center Resources (MCR) |  |  |
| Media Center Collaboration (MCC) |  |  |
| **Environment** | **Observer Score** | **Self**  **Score** |
| Expectations (EX) |  |  |
| Managing Student Behavior (MSB) |  |  |
| Environment (ENV) |  |  |
| Respectful Culture (RC) |  |  |
| **Instruction** | **Observer Score** | **Self**  **Score** |
| Standards and Objectives (SO) |  |  |
| Motivating Students (MS) |  |  |
| Presenting Instructional Content (PIC) |  |  |
| Lesson Structure and Pacing (LS) |  |  |
| Activities and Materials (ACT) |  |  |
| Questioning (QU) |  |  |
| Academic Feedback (FEED) |  |  |
| Monitoring Student Understanding (MON) |  |  |
| LMS/LIS Content Knowledge (CK) |  |  |
| LMS/LIS Knowledge of Students (KS) |  |  |
| Thinking (TH) |  |  |
| Problem Solving (PS) |  |  |

**Reinforcement Objective:  
Indicator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Notes:**

**Refinement Objective:  
Indicator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Notes:**

**Observer Reflection on Observation (Optional):**

**Teacher Reflection on Observation (Optional):**

**Adapted from the National Institute for Excellence in Teaching. Do not duplicate without permission.**

Observer Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_