

Administrator Evaluation Observation Self-Reflection Tool

School Administrator		Evaluator					Observation Date	Rating Descriptors	
								5—significantly above expectations 4—above expectations 3—at expectations 2—below expectations 1—significantly below expectations	
Self-Reflection / Formal Observation		School Name			School Year				
Standards & Indicators		5	4	3	2	1	Comments		Score
Standard A: Instructional Leadership for Continuous Improvement									
A1. Capacity Building									
A2. Data Analysis & Use									
A3. Interventions									
A4. Progress Monitoring									
Standard B: Culture for Teaching & Learning									
B1. Leveraging Educator Strengths									
B2. Environment									
B3. Family Involvement									
B4. Ownership									
B5. Recognition & Celebration									
Standard C: Professional Learning & Growth									
C1. Evaluation									
C2. Differentiated Professional Learning									
C3. Induction, Support, Retention, & Growth									
C4. Teacher Leaders									
C5. Self-Practice									
Standard D: Resource Management <i>(optional for assistant principals)</i>									
D1. Community Resources									
D2. Diversity									
D3. Employee & Fiscal Management									

Reinforcement Objective	Indicator	Notes
Refinement Objective	Indicator	Notes

Signatures below indicate that the school administrator and supervisor have discussed the information contained in this document.

School Administrator Signature _____ Date _____

Supervisor Signature _____ Date _____