

Charter Observation Model Proposal

In accordance with the Tennessee State Board of Education's [Teacher and Principal Evaluation Policy](#) (5.201), charter schools and charter management organizations shall utilize an approved model for teacher and principal observation. Charters may select an existing state board-approved observation model for both or propose for approval a model for one or both using this form.

Submitting Entity Information	
Authorizer:	
CMO (if applicable):	Contact Email:
Charter School:	Contact Email:
Observation Model Name: (include "teacher" or "principal")	

The following artifacts are attached:

- Observation instrument(s)
- Conversion plan to five performance levels (if needed)
- Observation plan that includes the yearly number or minutes of observations by educator type
- Yearly certification process for all evaluators
- Plan for providing educator feedback plan

For more information on charter evaluation, visit the TEAM website at www.TEAM-tn.org.

I certify that the above and attached information is correct, and understand that the bulleted items above must be submitted to the department no later than **Jan.15** in order to have an observation model considered for approval.

Director Signature

Signature:

Date:

Please submit this form and attachments to Rene.Diamond@tn.gov.