

# TEAM Evaluator Certification

## Summer 2018

Tennessee State Board of Education policy 5.201 states that all observers are required to be certified prior to conducting observations or evaluations. Violations of this policy would be grounds for an educator to grieve an evaluation based on improper procedure.

### Certification Training and Testing

#### ***New TEAM Teacher Evaluators***

This two-day training session is designed for educators who are new to the TEAM teacher evaluation role. After completion of this training, participants will be given the opportunity to take the required certification test. Certification tests are administered online.

#### ***TEAM Teacher Recertification—Online***

In mid-May, all currently certified teacher and administrator evaluators, except for Pre-K/ - 3<sup>rd</sup> grade administrators, will receive an email from the National Institute for Excellence in Teaching (NIET) with credentials to access the re-certification test. The test will be similar in structure to the tests given in previous years but will be based on information presented in the summer 2018 TEAM training. The most [current training materials](#) will be available to download **May 1<sup>st</sup>**. Evaluators have until close of business on **June 30, 2018**, to take the recertification test.

#### ***Pre-K – 3<sup>rd</sup> Grade TEAM Teacher Recertification—In-person***

School-level evaluators who evaluate grades pre-K-3 and plan to recertify must attend a one-day, in-person recertification training session focused specifically on early childhood literacy and best instructional practices for the early grades. This training is designed to strengthen the evaluator's knowledge around early childhood and early grades literacy instruction and the direct relationship to the TEAM rubric. As in the past, NIET will send the login information for recertification after that training has occurred. This recertification test will be based on the Early Grades training. Those administrators who attend the Early Grades training will only have to certify on the Early Grades training certification test-- they will not be required to certify on any additional teacher evaluator certification. District-level evaluators who wish to recertify may choose to attend the early grades recertification or complete the general online recertification.

### ***TEAM Administrator Evaluator Training***

This one-day training session is intended for those who are new to administrator evaluation, those who would like a refresher, or those who did not pass the administrator evaluation recertification test within two attempts.

**Please Note:** Evaluators who are certified as both a teacher evaluator and an administrator evaluator must pass both tests to maintain certification status.