

Alternate Observation Model Pilot Request

In accordance with the Tennessee State Board of Education’s [Teacher and Principal Evaluation Policy](#) (5.201), districts, charter schools, and other state agency schools may propose their own observation model and may submit an application for approval to the department. Districts or entities requesting to pilot an alternate model must submit this form, along with artifacts listed below, to the department prior to the academic school year by Jan. 15.

Submitting Entity Information	
District/Entity:	
Evaluation Configurator:	Email Address:
Director of Schools:	Email Address:
Observation Model Name:	

The following artifacts are attached:

- Observation instrument(s)
- Research base informing the observation model
- Proposed evaluation weighting plan that includes classroom observation and student growth
- Evaluator certification plan
- Quantitative data regarding school and teacher pilot participation

Following the pilot, the artifacts below must be submitted to the department no later than May 15.

- Participation data (number of schools, number of teachers, number of administrators)
- Evaluator certification data (number certified, average score, pass rate, etc.)
- Average observation data by teacher
- Observer data (inter-rater reliability, non-differentiation data)
- Observation/individual student growth data alignment

I certify that the above and attached information is correct, and understand that the bulleted items above must be submitted to the department no later than May 15 following the piloted school year.

Director of Schools Signature

Signature: _____

Date: _____

Please submit this form and attachments to TEAM.Questions@tn.gov.