

Teacher Student Claiming 2018-19

Shortly before the launch of fall and spring state testing, teachers will use the teacher student claiming (TSC) process to claim students they taught during the school year. Once teachers have completed and approved their claiming rosters, the rosters will be used in calculating teacher value-added scores (TVAAS). Teacher value-added data are used for a number of diagnostic and evaluative purposes, including teacher evaluations. The claiming process plays a crucial role in ensuring that we have accurate data for calculating teacher value-added reports and evaluation composites.

2018-19 Timeline

Action	Fall Date	Spring Date
Claiming window opens in EdTools	Monday, Nov. 5	Monday, March 18
Assessment window opens	Monday, Nov. 26	Monday, April 15
EIS updates to EdTools stop	Monday, Nov. 26	Monday, April 15
Claiming window closes in EdTools	Friday, Dec. 7	Friday, April 26
Assessment window closes	Friday, Dec. 14	Friday, May 3

Because EIS data—rather than test data—determine claiming rosters in [EdTools](#), schools and districts are encouraged to begin finalizing claiming well in advance of the start of testing.

District Leadership/Ownership

District testing coordinators will continue to be the leaders and owners of TSC at the district level for the 2018-19 school year unless the department is otherwise notified. The district staff member designated as the “Primary Test Coordinator” for the district will be responsible for provisioning school-level access to EdTools and will be the point of contact for the department throughout TSC.

If your district selects someone other than the district testing coordinator to assume that responsibility beginning this school year, please contact Claiming.Questions@tn.gov with the contact information for that staff member. **The district will be responsible for ensuring the staff member receives the Teacher Student Claiming training. However, if no other staff member in the district has been previously trained by the state, please reach out to Claiming.Questions@tn.gov.** The teacher student claiming process in EdTools has not changed. Training slides are posted [here](#).

Support

The division of teachers and leaders will be supporting district completion of TSC. Districts may submit questions and concerns to Claiming.Questions@tn.gov.