



BEST FOR
ALL

We will set all students on a path to success.

**2022-23 Student Growth Portfolio Lead
Monthly Office Hour
October 20, 2022**



BEST FOR ALL

We will set all students on a path to success.

ACADEMICS

ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE

STUDENT READINESS

TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS

EDUCATORS

TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL



Agenda



In this meeting, we will discuss

- Reporting in Portfolium
- Submitting additions and removals to teacher rosters
- Next Steps
- Support

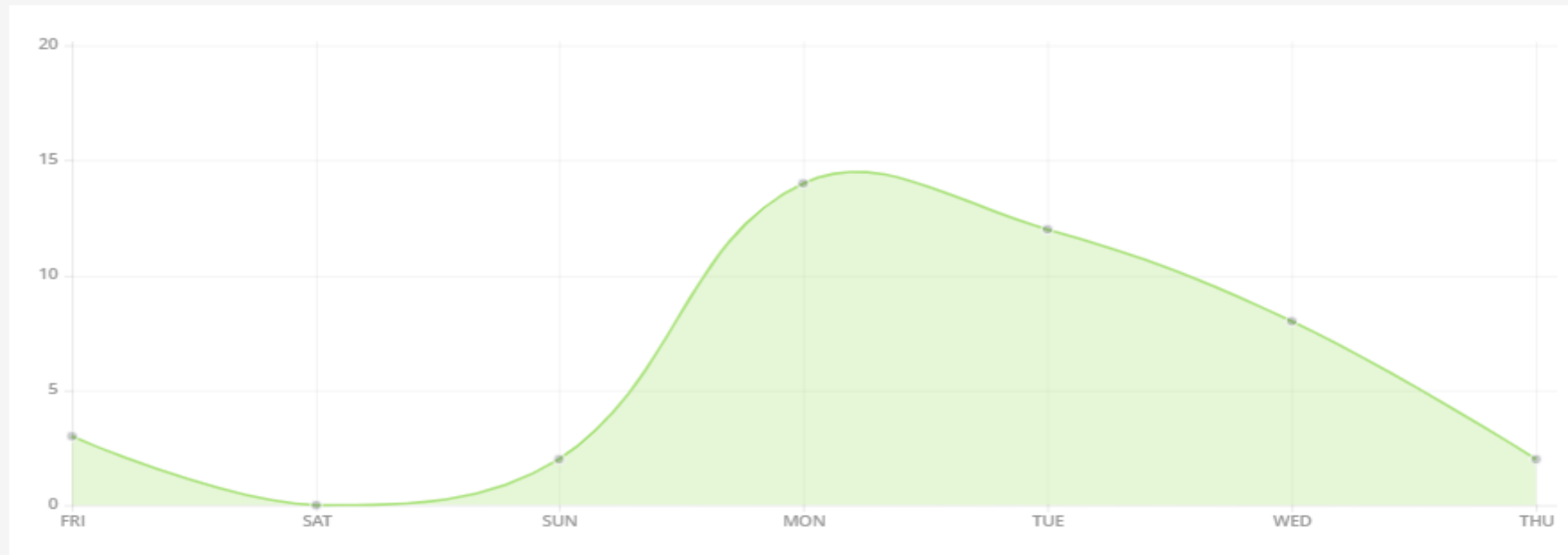


Reporting in Portfolium

Click the Reporting tab on the far left

Click Teachers

Past Week's Activations



USER DIRECTORY

[Teachers](#)

[District Administrators](#)

TEACHER USAGE

[Collection Level Progress](#)

[Point Level Progress](#)

Reporting in Portfolium

Teacher Roster Report Column Descriptions

Academic Year: Academic school year

District Name: Name of district

District ID: district id number

School Name: name of school

School ID: school id number

TLN Number: Tennessee license number

First Name: first name

Last Name: last name

Email: email address

Teacher Effectiveness Indicator: the final output from the teacher growth portfolio process, scoring a teacher from Levels 1-5

Portfolio Model: portfolio model teacher is enrolled in

Is Reviewable: is the portfolio reviewable

Portfolio Completed: is it completed

Imported: 1=the administrator was imported into the system, 0=the administrator was not imported into the system

Access Granted: when access to the platform was granted

Activated At: when their account was activated

Was Access Removed: 1 = access was removed, 0 = access wasn't removed

Report Generated: when the report was generated

Report Generated By: who generated the report

Submitting additions and removals to teacher rosters

If you need to add a teacher or remove a teacher to Portfolium, complete the [Teacher Roster ADD_REMOVE template](#). Be sure to include a reason on the template.

Examples of reasons could include:

- ADD- left off original roster
- ADD- new hire
- ADD- received TLN
- REMOVE- exempt (see page 11 [TEAM Portfolio Guidebook for Administrators and Teachers](#))
- REMOVE- PYE (see PYE guidance [Partial Year Exemptions.](#)) PYE must also be marked in TNCompass
- REMOVE- left the district

Next Steps

- Review User Directory in Portfolium to ensure all implementing portfolio teachers are listed and have a green circle.
- Review Teacher roster report in Portfolium to ensure portfolio teachers have been rostered, activated their account and have selected their portfolio model.
- Send 2022-23 Teacher Roster ADD_Remove template to Portfolio.Questions@tn.gov if any corrections need to be made.



Support

- Monthly office hours

No meetings in November or December

January 19, 1p.m. CT	Roster verification and PYE	Meeting
February 16, 1p.m. CT	Portfolio reports	Meeting
March 16, 1p.m. CT	Monitoring teacher accounts	Meeting
April 20, 1p.m. CT	Monitoring teacher submission status and completions	Meeting

- In January we will discuss roster verification and Partial Year Exemptions (PYE).
- Email questions to Portfolio.Questions@tn.gov



Thank You!

#TNBestforAll

