

Walk-Throughs

Frequently Asked Questions

A walk-through is an opportunity for the evaluator to get a snapshot of student learning and instructional practice.

1. How many walk-throughs are required for a teacher with a Level of Overall Effectiveness (LOE) score of 5 final observation score?

In accordance with [State Board Policy 5.201](#), any teacher whose pacing is based on a Level 5 score from the previous year will be required to have one unannounced classroom visit covering all three domains (planning, instruction and environment) in the first semester, as well as two walk-throughs in the second semester.

2. How long should an evaluator spend in the classroom during a walk-through?

Evaluators should spend a minimum of 10-15 minutes in the classroom during a walk-through.

3. What documentation should be used to collect evidence for a walk-through?

Requirements for walk-through documentation are at each district's discretion.

District developed walk-through sample templates are available:

- [Classroom Walk-Through](#)
- [General Walk-Through](#)
- [Refinement Walk-Through](#)
- [Walk-Through Summary Form](#)

4. What is the focus of a walk-through?

There are various ways that an evaluator can approach a walk-through, depending on classroom context. Some ideas include:

- Focus on an area of reinforcement from prior classroom visits with the intention of learning more about and spreading successful practices across schools.
- Focus on an area of refinement from prior classroom visits to support additional improvement in student outcomes.

5. Should walk-throughs be documented in TNCompass?

Evaluator best practice is to document all observations, including walk-throughs, on the teacher's evaluation page. Enter walk-throughs in TN Compass as an unscored walk-through and document the feedback.

6. How should feedback be provided for a walk-through?

Although walk-throughs are unscored, it is still important to provide feedback. A formal post-conference is not necessary after a walk-through. A brief, informal conversation, note, or email following the walk-through to share immediate feedback is sufficient.
