

Hello Evaluation Configurators:

The educator effectiveness team publishes this monthly communication to provide added reminders and support in meeting the deadlines of the [2023-24 TEAM Evaluation Timeline](#).

Share this and the [TEAM website](#) with educators in your district. Be sure to check the website for updates like the one below.

## Breaking News! Share With Your Teachers and Leaders!

### TEAM Video Library Launched

Observers have asked for support, and we have listened!

We are thrilled to announce the highly anticipated launch of our brand-new, indicator aligned, [TEAM Best Practices Video Library](#), dedicated to supporting teachers and leaders in observation practices.

#### What to Expect:

- Our **video library** features a collection of engaging, practical, and thought-provoking modules covering a **wide range of subjects and grade levels**.
- These sessions unpack each **TEAM indicator descriptor by descriptor** with examples of what the rubric practice looks and sounds like in action.
- Accompanied by a **presenter guide**, these videos are designed for use as individual professional development, as part of a PLC, or in a large group setting.

Each video spotlights one of your Tennessee Teachers of the Year. Their passion for education, dedication to student success, and commitment to ongoing improvement make them the excellent guides to support professional growth.

We hope the [TEAM Best Practices Video Library](#) – accessible on the TEAM website – will be your go-to support for instructional practice.

With questions, contact [TEAM.Questions@tn.gov](mailto:TEAM.Questions@tn.gov).

### Educator Recognition

#### Updated Timelines: 2024-25 Tennessee Teacher, Principal, and Supervisor of the Year:

The **updated** 2024-25 Teacher of the Year (TOY) timeline is now available.

- **Dec. 1:** The director of schools (or designee) should submit the names of the district nominees using the [district-level Teacher of the Year report form](#).
- **Feb. 4:** Deadline for nominees to submit the part I application form for review and scoring.
- **Apr. 1:** Applicants notified if they have been selected to move forward to region-level selection.

The **updated** 2024-25 Principal of the Year (POY) and Supervisor of the Year (SOY) timeline is now available.

- **Dec. 17:** The director of schools (or designee) should submit the names of the district nominees using the [district-level Principal and Supervisor of the Year Nomination form](#).
- **Mar. 17:** Deadline for nominees to submit the part I application form for review and scoring.
- **April 12:** Applicants notified if they have been selected to move forward to region-level selection.

For a complete timeline and additional resources, please visit the Tennessee Educator Recognition [website](#). With questions, please contact [Sarah.Brown@tn.gov](mailto:Sarah.Brown@tn.gov).

### Action Needed

#### Evaluation Data

Please review all applicable 2022-23 evaluation data components in TNCompass for each educator to ensure accurate Level of Overall Effectiveness scores can be generated.

Components include:

- Observation average
- Achievement measure selection and score
- Growth measures selection and score
- Student survey score (when applicable)

Additional guidance for reviewing data can be found [here](#). Missing achievement or growth measures selections or selections that did not generate scores can be corrected by an administrative edit. The district must enter Growth Measure Custom/Feeder option scores.

With questions, please email [TEAM.Questions@tn.gov](mailto:TEAM.Questions@tn.gov).

### Key Deadlines for October

Date	Action	Owner	Resources	Contact
October 13, 2023	Complete 2023-24 Staffing in TNCompass	Evaluation Configurators	<a href="#">TNCompass User Guide</a>	<a href="mailto:Team.Questions@tn.gov">Team.Questions@tn.gov</a>
October 2023	Enter final achievement measure scores for lagging measures (graduation rate, ACT, etc.) from 2022-23 as they become available.	Evaluation Configurators	<a href="#">TNCompass User Guide</a>	<a href="mailto:Team.Questions@tn.gov">Team.Questions@tn.gov</a>
October 27, 2023	Portfolio Teacher Rosters Due	Portfolio Leads	<a href="#">Portfolio Rostering Guidance for Leads</a>	<a href="mailto:Portfolio.Questions@tn.gov">Portfolio.Questions@tn.gov</a>

### Recently Released Resources

Evaluation Resources
<p><a href="#">First and Second Grade Growth Portfolio Model Assessment and Scoring Guidance</a></p> <ul style="list-style-type: none"> <li>To align the student growth portfolio with best instructional practices, several updates have been made to the first- and second-grade models. This document supports best practices in these models.</li> </ul> <p><a href="#">Physical Education Portfolio Teacher Guidance</a></p> <ul style="list-style-type: none"> <li>This document highlights best practices for collecting and scoring student work for the Physical Education (PE) Student Growth portfolio.</li> </ul>

### TN Compass Reports Spotlight

TN Compass Reports
<p>The <b>Overall Effectiveness Ratings</b> chart provides administrators with a distribution of Levels of Overall Effectiveness scores across all 5 performance levels. Administrators can select the educator type, allowing an analysis of educator ratings to student outcomes.</p>

## Office Hours

Office Hours
<ul style="list-style-type: none"><li>• Portfolio Lead Office Hour, October 5, 2023 at 1:00 p.m. CT <a href="#">Click here to join the meeting</a></li><li>• Evaluation Configurator Office Hour, October 5, 2023 at 10:00 a.m. CT <a href="#">Click here to join the meeting</a></li></ul>

**Teacher Tools:** We encourage you to share the following with teachers in your district or charter.

Teacher Resources
<ul style="list-style-type: none"><li>• <a href="#">First and Second Grade Growth Portfolio Model Assessment and Scoring Guidance</a></li><li>• <a href="#">Physical Education Portfolio Teacher Guidance</a></li><li>• <a href="#">TEAM Best Practices Video Library</a></li></ul>

To stay informed regarding all evaluation-related updates, please [subscribe](#) to the Human Capital Update newsletter. Additionally, all monthly evaluation configurator emails can be found on the [TEAM website](#). To see past emails, visit the homepage and scroll down to “Monthly Emails.”

Thank you for all that you do to support Tennessee’s students and teachers!

Best,

Educator Effectiveness  
[TEAM.Questions@tn.gov](mailto:TEAM.Questions@tn.gov)