



**BEST** FOR  
**ALL**

We will set all students on a path to success.

**2023-24 Student Growth Portfolio Lead  
Monthly Office Hour  
October 5, 2023**



# **BEST** FOR ALL

We will set all students on a path to success.

## ACADEMICS

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ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE

## STUDENT READINESS

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TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS

## EDUCATORS

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TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL



# Agenda



In this meeting, we will discuss

- Follow up from last month
- Teachers' Portfolium Accounts
- Portfolium reports
- Next Steps
- Support



# Follow Up: Teacher Rostering

- All district administrators have access to the platform.
- Submit Teacher roster to [Portfolio.Questions@tn.gov](mailto:Portfolio.Questions@tn.gov) by Oct. 27, 2023.
- Rostering guidance can be found on the TEAM website [Portfolio Rostering Guidance for Leads](#)



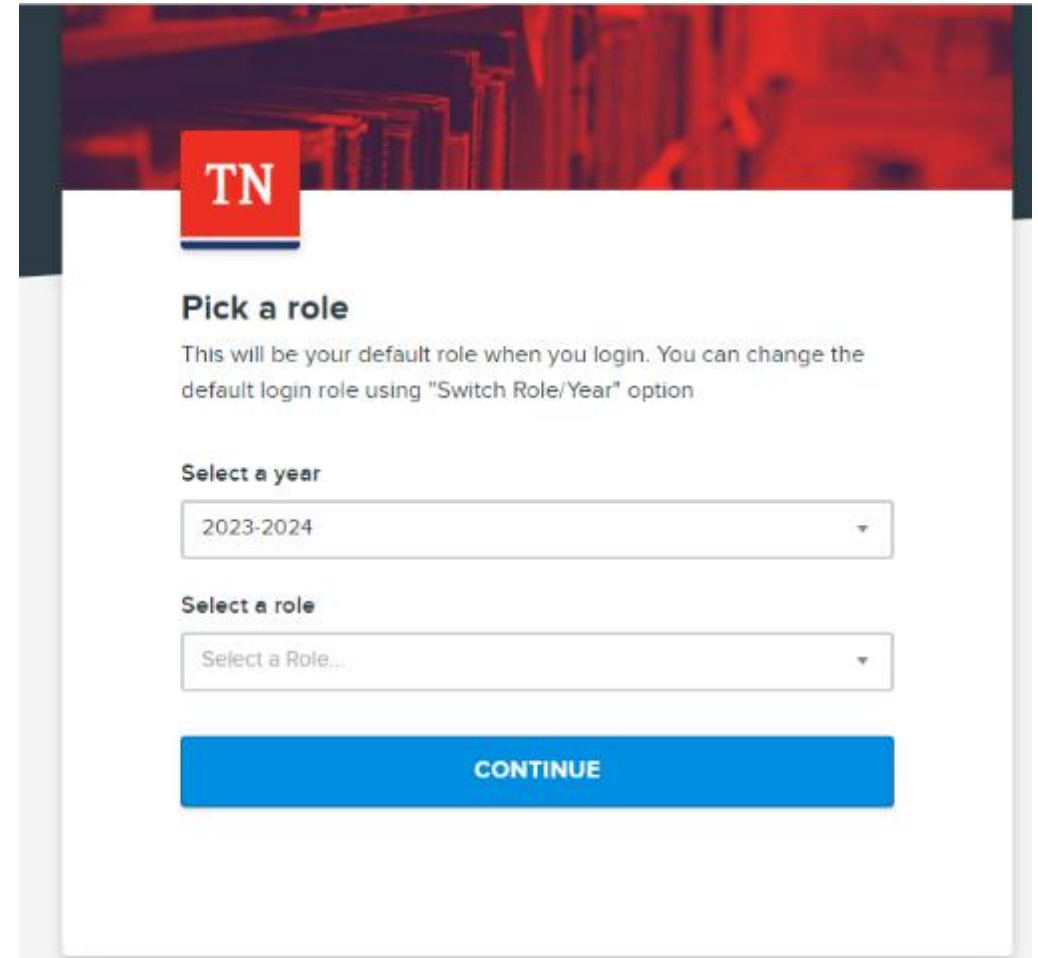
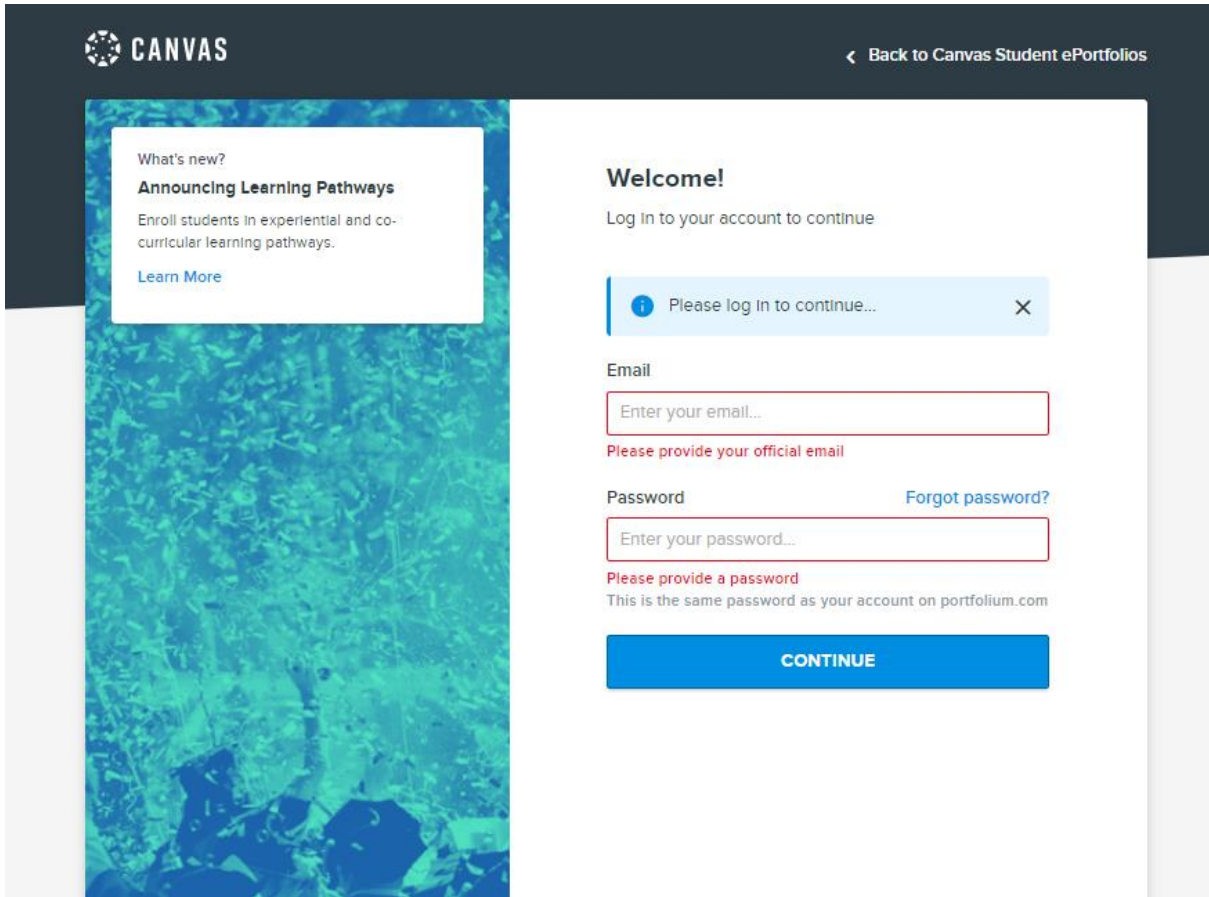
# Teachers' Portfolio Accounts

- Once you have submitted your teacher roster your teachers will have access to the platform, Portfolium within 5-7 days.
- Reach out to your portfolio teachers and make sure they can all log in and select their model, collections, and standards.
- Remind Fine Arts teachers to complete the form to select the standards they want available in Portfolium.



# Portfolio Reports

- Log in Portfolio <https://edu.portfolium.com/>
- Select Role- District Administrator
- Select Year- 2023-24







# Portfolium reports

Click the Reporting tab on the far left

Click Teachers

The screenshot displays the Canvas LMS interface. At the top left, the 'CANVAS' logo is visible. Below it, a sidebar menu is shown with the following sections: 'ADMINISTRATION' (containing 'User Directory' and 'Reporting'), 'RESOURCES' (containing 'Teacher Search', 'Approval Queue', and 'Reporting'), and a 'TN' logo at the bottom. The 'Reporting' tab under 'ADMINISTRATION' is highlighted in blue, with a red arrow pointing to it from the left. The main content area is currently empty. Below the main content area, there are two columns of links. The left column is titled 'USER DIRECTORY' and contains links for 'Teachers' and 'District Administrators'. A red arrow points to the 'Teachers' link. The right column is titled 'TEACHER USAGE' and contains links for 'Collection Level Progress', 'Point Level Progress', 'Point Level Score Details', 'Context Narratives', 'Stats by Portfolio Model', and 'Stats by District'. The 'TN' logo is also visible in the bottom left corner of the interface.





# Portfolium Reports

## Teacher Roster Report Column Descriptions

**Academic Year:** Academic school year

**District Name:** Name of district

**District ID:** district id number

**School Name:** name of school

**School ID:** school id number

**TLN Number:** Tennessee license number

**First Name:** first name

**Last Name:** last name

**Email:** email address

**Teacher Effectiveness Indicator:** the final output from the teacher growth portfolio process, scoring a teacher from Levels 1-5

**Portfolio Model:** portfolio model teacher is enrolled in

**Is Reviewable:** is the portfolio reviewable

**Portfolio Completed:** is it completed

**Imported:** 1=the teacher was imported into the system, 0=the teacher was not imported into the system

**Access Granted:** when access to the platform was granted

**Activated At:** when their account was activated

**Was Access Removed:** 1 = access was removed, 0 = access wasn't removed

**Report Generated:** when the report was generated

**Report Generated By:** who generated the report

# Next Steps


- Review User Directory in Portfolium to ensure all implementing portfolio teachers are listed and have a green circle.
- Review Teacher roster report in Portfolium
  1. Filter Column-Was Access Removed to 0
  2. Ensure all portfolio teachers have been rostered, activated their account and have selected their portfolio model.
- Check on Portfolio teachers during the months of November and December to ensure they have selected their standards in the platform AND they have collected Point A student work.



# Support



- Monthly office hours

<b>August 3, 1 p.m. CT</b>	Intro to the portfolio lead role, responsibilities, resources available on the TEAM website.	<a href="#">Click here to join the meeting</a>
<b>September 7, 1 p.m. CT</b>	Intro to the portfolio platform: Portfolium and Rostering guidance	<a href="#">Click here to join the meeting</a>
<b>October 5, 1 p.m. CT</b>	Teacher Account Set up	<a href="#">Click here to join the meeting</a>
	<b>We will not meet in November and December</b>	
 <b>January 4, 1 p.m. CT</b>	Roster verification and PYE	<a href="#">Click here to join the meeting</a>
<b>February 1, 1p.m. CT</b>	Portfolium reports	<a href="#">Click here to join the meeting</a>
<b>March 7, 1 p.m. CT</b>	Monitoring teacher submission status and completions	<a href="#">Click here to join the meeting</a>
<b>April 4, 1 p.m. CT</b>	Finalizing portfolio implementation	<a href="#">Click here to join the meeting</a>
<b>May 2, 1 p.m. CT</b>	Reviewing Teachers' Final Scores	<a href="#">Click here to join the meeting</a>

- Email [Portfolio.Questions@tn.gov](mailto:Portfolio.Questions@tn.gov)

# Thank You!

#TNBestforAll

