



BEST FOR
ALL

We will set all students on a path to success.

**2023-24 Evaluation Configurator
Monthly Office Hour**

January 4, 2024



BEST FOR ALL

We will set all students on a path to success.

ACADEMICS

ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE

STUDENT READINESS

TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS

EDUCATORS

TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL



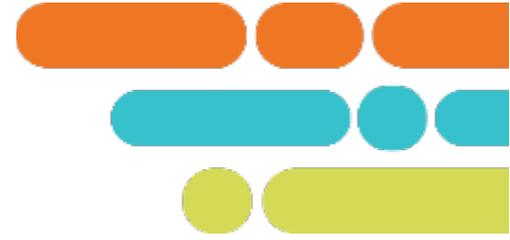
Agenda

In this meeting, we will discuss

- Identifying Partial Year Exemptions (PYE)
- Updating Staffing
- Resources
- Next Steps
- Support



Partial Year Exemptions (PYE)



State Board Rule 520-02-01-.17

(1) Educators who are employed under contracts of duration of one hundred twenty (120) days per school year or fewer or who are not employed full-time shall receive a partial year exemption.

(2) Full-time educators who would otherwise receive an evaluation score ***may be eligible*** to receive a partial year exemption under the following circumstances:

(a) The educator has been on extended leave and cannot provide the one hundred twenty(120) days of instruction to students required to receive an evaluation score;

(b) The educator has transferred to a different school during the school year and cannot provide the one hundred twenty (120) days of instruction to students; or

(c) The educator has transferred to another role during the school year and cannot provide the one hundred twenty (120) days of instruction to students.

Partial Year Exemptions (PYE)



SBE Rule 520-02-01-.17 continued

(3) Partial year exemptions shall be identified by the LEA or charter school in the state evaluation data system.

(4) Educators who receive a partial year exemption shall not receive an evaluation score for that school year.

Identifying an educator as PYE in TNCompass



There are two ways to identify educators as PYE:

- Set PYE from the educator's record.
- Import educators who are PYE.

Identifying an educator as PYE in TNCompass



Navigate to the educator's record. Click the Set PYE button.

Evaluation		Set PYE
Academic Year	2023-2024	
LEA	[REDACTED]	
School	[REDACTED]	
Model	TEAM Model	
Educator Type	Teacher	
CLASS Educator	<input type="checkbox"/>	
Coach Conversation Conducted	<input type="checkbox"/>	
Partial Year Exemption (PYE)	No	

Identifying an educator as PYE in TNCompass



Choose the reason from the list in the dropdown menu.
If you choose other, a box will open for you to enter the reason.

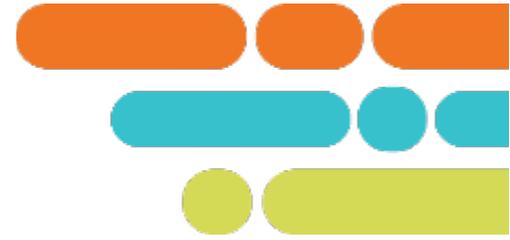
Partial Year Exemption ×

Reason:

Other:

- Contract duration 120 days or less
- On extended leave and has not met minimum 121 day requirement
- Transferred to a different school or role during the year
- No longer employed (terminated, resigned, retired)
- Other

Identifying an educators as PYE using the Import Wizard



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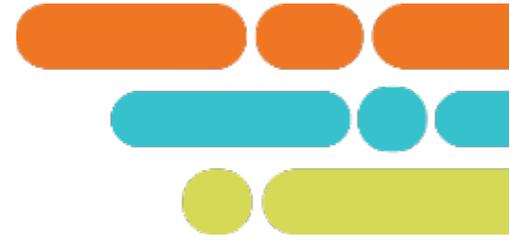
Help

Data Management



Import Wizard

Identifying an educators as PYE using the Import Wizard



What kind of data would you like import?

Educator Holds

- TSAC Holds
- TSAC Compliance
- NASDTEC Holds

Salary Schedules

- Salary Assignments
- Year End Experience

Staff & Educators

- Staff

TASL

- CEO Attendance

Evaluation Data

- Growth and Achievement Measures
- Evaluation Component Scores
- Partial Year Exemption

Educator Information

- CTE

[View Previous Imports](#)

Continue

Identifying an educators as PYE using the Import Wizard



Partial Year Exemption Data Import (2022-2023)

Please generate a file using the selections below.

Only districts configured for imports for the academic year selected will be available below.

Select location(s)

Region or EPP

LEA

School

[Select All](#) | [Clear Selections](#)

- Tennessee Department Of Education
 - East Tennessee Core Regional Office (005)
 - Alcoa (00051)
 - Alcoa Elementary (0005)
 - Alcoa High School (0010)
 - Alcoa Intermediate School (0012)
 - Alcoa Middle School (0006)
 - System-Wide School (0000)
 - Anderson County (00010)
 - Anderson County Career Technical Center (0003)
 - Anderson County High School (0002)
 - Anderson County Innovation Academy (0004)
 - Andersonville Elementary (0005)
 - Briceville Elementary (0010)
 - Claxton Elementary (0015)
 - Clinch River Community School (0105)
 - Clinton High School (0025)

Generate Template

Cancel

I already have a template.

Continue

Identifying an educators as PYE using the Import Wizard



1	Academic Year	District ID	Educator License Number	Educator Name	Educator Type	Partial Year Exemption	Partial Year Exemption Reason	Partial Year Exemption Other Note
2	2022-2023	[REDACTED]	[REDACTED]	[REDACTED]	Teacher	No		
3	2022-2023	[REDACTED]	[REDACTED]	[REDACTED]	Teacher	Yes		
4	2022-2023	[REDACTED]	[REDACTED]	[REDACTED]	Teacher	No		

1	Academic Year	District ID	Educator License Number	Educator Name	Educator Type	Partial Year Exemption	Partial Year Exemption Reason	Partial Year Exemption Other Note
2	2022-2023	[REDACTED]	[REDACTED]	[REDACTED]	Teacher	Yes		
3	2022-2023	[REDACTED]	[REDACTED]	[REDACTED]	Teacher	No	Contract duration 120 days or less	
4	2022-2023	[REDACTED]	[REDACTED]	[REDACTED]	Teacher	No	On extended leave and has not met minir	
5	2022-2023	[REDACTED]	[REDACTED]	[REDACTED]	Teacher	No	Transferred to a different school or role c No longer employed (terminated, resigne Other	

Save the file. The name does not have to be changed.

Identifying an educators as PYE using the Import Wizard



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Please generate a file using the selections below.

Only districts configured for imports for the academic year selected will be available below.

Select location(s)

Region or EPP

LEA

School

[Select All](#) | [Clear Selections](#)

- ▼ Tennessee Department Of Education
 - ▼ East Tennessee Core Regional Office (005)
 - ▼ Alcoa (00051)
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 - Alcoa Middle School (0006)
 - System-Wide School (0000)
 - ▼ Anderson County (00010)
 - Anderson County Career Technical Center (0003)
 - Anderson County High School (0002)
 - Anderson County Innovation Academy (0004)
 - Andersonville Elementary (0005)
 - Briceville Elementary (0010)
 - Claxton Elementary (0015)
 - Clinch River Community School (0105)
 - Clinton High School (0025)

Generate Template

Cancel

I already have a template.

Continue

Identifying an educators as PYE using the Import Wizard



Partial Year Exemption Data Import (2022-2023)

Please select a file containing the Partial Year Exemption data.

Choose File No file chosen

Cancel

Continue

Import Wizard

Select Academic year

Generate Template

🔗 **Select File & Import Data**

Validate Data

Process Data

PYE impact on pacing



State Board Policy 5.201

The number of required observations for educators who received a partial year exemption (PYE) in the previous year, shall be determined by their performance level in the school year immediately preceding the PYE year.

PYE impact on pacing



 This evaluation has been closed as part of a Partial Year Exemption.

 Print to PDF

 Unlock Evaluation

 Administrative Edit

Evaluation

Academic Year	2022-2023
LEA	Wayne County (00910)
School	Waynesboro Middle School (0045)
Model	TEAM Model
Educator Type	Teacher
CLASS Educator	<input type="checkbox"/>
Coach Conversation Conducted	<input type="checkbox"/>
Partial Year Exemption (PYE)	Yes, contract duration 120 days or less

0 of 2

Select Evaluation to View

 2023-2024 Teacher Evaluation

 LOE scoring not enabled

 2022-2023 Teacher Evaluation

 Pending required score(s)

 2021-2022 Teacher Evaluation

 LOE Score: 4.00

Close

Planning

0 of 1

Environment

0 of 1

Professionalism

0 of 1

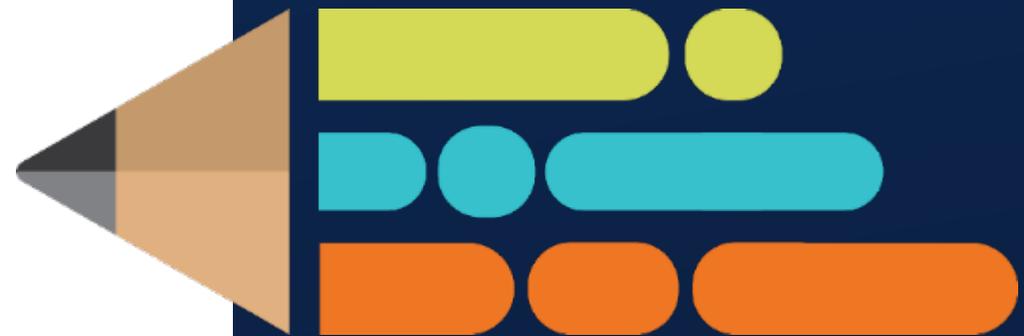
*This reflects the minimum number of observations required for each domain as per Teacher and Administrator Evaluation Policy 5.201 and the selected license type of **Professional**. Additional observations may be conducted based on state or local policy.*

Update Staffing

- Add any new staff
- Update roles and permissions as needed



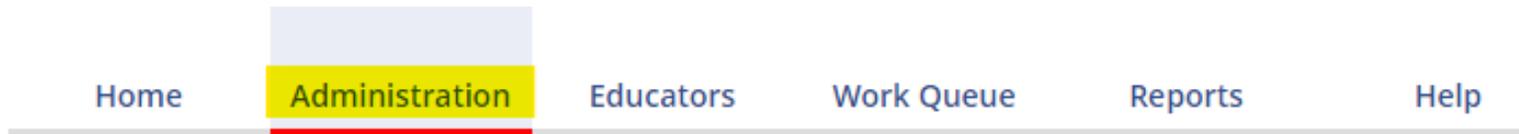
LEA Contacts



LEA Contacts



Navigate to the Administration Tab in TNCompass.



Select LEA Contacts

Settings



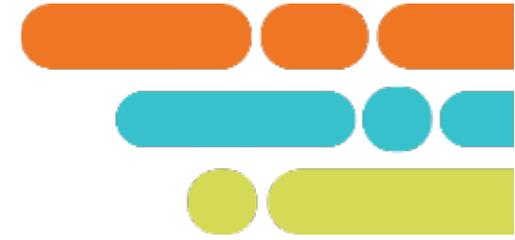
LEA Contacts

Select the contact type

Name*	Contact Type	Email*	Phone Number	
<input type="text" value="Name"/>	<input type="text" value="Alternative Growth- Universal (AMG-URS) L..."/>	<input type="text" value="email@example.org"/>	<input type="text" value="Phone Number"/>	<input type="button" value="Save"/>

Enter Contact information

Name*	Contact Type	Email*	Phone Number	
<input type="text" value="Amy Floyd"/>	<input type="text" value="Portfolio Lead Contact"/> <input type="text" value="Alternative Growth- Universal (AMG-URS) L..."/> <input type="text" value="Differentiated Pay contact (for districts only)"/>	<input type="text" value="Amelia.Floyd@tn.gov"/>	<input type="text" value="1234567890"/>	<input type="button" value="Save"/>



LEA Contacts



LEA Contact Management 

Name*	Contact Type	Email*	Phone Number	
<input type="text" value="Name"/>	<input type="text"/>	<input type="text" value="email@example.org"/>	<input type="text" value="Phone Number"/>	
<input type="text"/>	Director of Schools / CMO Lead	<input type="text"/>	<input type="text"/>	 
<input type="text"/>	Superintendent Designee	<input type="text"/>	<input type="text"/>	 
<input type="text"/>	Evaluation Configurator, Tennessee Academy for School Leaders (TASL) Configurator	<input type="text"/>	<input type="text"/>	 
<input type="text"/>	Testing Coordinator, Alternative Growth-Universal (AMG-URS) Lead Contact	<input type="text"/>	<input type="text"/>	 
<input type="text"/>	Educator Recognition Contact	<input type="text"/>	<input type="text"/>	 
<input type="text"/>	Educator Licensure Contact, Human Resources contact (for districts only), Differentiated Pay contact (for districts only), Educator Diversity Contact (for districts only)	<input type="text"/>	<input type="text"/>	 
<input type="text"/>	Portfolio Lead Contact	<input type="text"/>	<input type="text"/>	 

Please make sure email addresses are typed correctly.

LOE Generation



LOE Generation Percentages



- **96%** of Educators in the state have generated an LOE for 2022-23
- 39 Districts/Charters have generated 100% of LOEs
- 127 Districts/Charters have generated 95-100% of LOEs
- 152 Districts/Charters have generated 90-100% of LOEs

Achievement Measure Scores



Scores Entered by the District	Score that Automatically Populate
State Assessments Off the Shelf Assessment Graduation Rate ACT/SAT Suite of Assessments Early Post-Secondary Exams Industry Certifications TVAAS Custom/Feeder Options	TVAAS Composites

Checking for Missing Scores



Reports

Report Selections

Report Type:

- Charts
- Reports**

Report:

Select a Report

- Select a Report
- Active Schools for Academic Year
- Active Teacher with Race, Gender, Ethnicity
- CEO Credit Report
- Completed Salary or Supplement Assignments
- December 1 Report
- Denied Review Requests
- Educator License Expiration
- Educator License Pending Info
- Educator License Report
- Educator Review History
- Educator Transaction Report
- Educators with Active Reviews
- EPP Enrollment
- Evaluation Overrides
- Evaluation Scores by Educator**
- Evaluator Credentials
- Growth and Achievement Selections
- Job Embedded District Report
- LEA Settings

Checking for Missing Scores



Report Selections

Report Type:



Reports

Report:

Evaluation Scores by Educator

Academic Year:

2022-2023

Location(s):

5 locations selected

Report Format:

Excel

Generate

Look for Blanks in:

Column AI - Achievement Measure Score

Column AK - Achievement Measure Category

Column AL - Achievement Measure Type

Column AS - Growth Measure Score

Column AR - Growth Measure

* Check teachers with blanks to see if they should have been marked PYE.

Entering Achievement Measure Scores



Scores can be entered in TNCompass in two ways:

- Using an Administrative Edit from the individual's educator tab
- Uploading using the TNCompass Import Wizard

Using the Import Wizard to Upload Achievement Measure Scores



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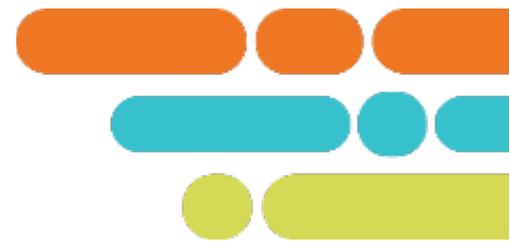
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Data Imports



Import Wizard

 **Select Academic year**

Generate Template

Select File & Import Data

Validate Data

Process Data

Evaluation Component Scores Data Import

Please select an academic year, then continue to the next step.

Academic Year

2022-2023



Cancel

Continue

Trouble Shooting



- **No measure select for educator**
 - A measure selection can be made by using an administrative edit.
- **TVAAS Score (Achievement or Growth Measure Selection) not populating**
 - Ensure the selected measure generated a score.
 - If the teacher is staffed at more than one school, set the Master School.
 - Check to make sure the selected measure is a school level measure. If an educator is staffed as system wide, then an LEA measure must be selected.
 - A custom/feeder option must be uploaded.

Next Steps



- Ensure current partial year exemptions (PYE) are entered in TNCompass.
- Update school staffing to reflect changes in positions and to add any recently hired educators.
- Check school and district staffing to ensure new administrators are staffed correctly and have the correct permissions.
- Review LEA Contacts for accuracy.
- Review LOE generation for your district. Enter any missing scores.

Resources



- [TEAM Website](#)
 - Evaluation Configurator Monthly Office Hours recording under Recently Released
 - PYE guidance on the Statue and Policy tab
 - [District and School Staff Assignments Roles and Permissions](#)

- Email TEAM.Questions@tn.gov

Support



- Monthly office hours

February 1, 10 a.m. CT	Monitoring Observations to Ensure Pacing is Met	Meeting
March 7, 10 a.m. CT	Monitoring Growth and Achievement Measure Selections	Meeting
April 4, 10 a.m. CT	End of the Year Actions	Meeting
May 2, 10 a.m. CT	Entering Achievement Measure Scores	Meeting

- Email TEAM.Questions@tn.gov

Thank You!

#TNBestforAll

