Hello Evaluation Configurators:

**Headlines:**

* [**DUE**](#Due)**:** April Deadlines
* [**NEW**](#New)**:** TNPortfolio Video Guidance
* [**JOIN**](#Join)**:** Office Hours
* [**RECOGNITION:**](#Celebrate) Exemplary Educator Program

**Key Deadlines for April (**[**TEAM Timeline**](https://team-tn.org/wp-content/uploads/2024/06/2024-2025-TEAM-Evaluation-Timeline.pdf)**)**

\*Be sure to check the [TEAM website](https://team-tn.org/wp-content/uploads/2024/06/2024-2025-TEAM-Evaluation-Timeline.pdf) regularly for updates.

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| **Date** | **Action** | **Owner** | **Resources** | **Contact** |
| **April 11** | Peer Reviewer selections announced | Portfolio Leads | [Portfolio Peer Review | TEAM-TN](https://team-tn.org/portfolio-peer-review-2/) | [Portfolio.Questions@tn.gov](mailto:Portfolio.Questions@tn.gov) |

**TEAM Resource Spotlight**

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| **TEAM Resources Added** |
| [TNPortfolio Video Guidance](https://team-tn.org/wp-content/uploads/2025/02/TNPortfolio-Video-Guidance.docx) - In response to various questions from portfolio implementing teachers regarding uploading, deleting, and viewing student work artifact videos in TNPortfolio; the educator effectiveness has crafted this guidance document. |

**TNCompass Resource Spotlight**

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| **TNCompass Resources** |

Observation Data Export and Observation Self Score Export- Reports can be downloaded by rubric type. These reports could be used to compare observer scores with teacher self-scores. The Observation Data Export allows users to compare scores educators receive from different observers. This information can be useful for professional development planning for observers and educators. Resources for professional development can be found [here](https://team-tn.org/observation-norming-session-calibrating-observation-scores-and-feedback/) and [here](https://team-tn.org/team-best-practices-video-library/).

**Office Hours**

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| **Office Hours** |
| * Evaluation Configurator Office Hour, Thursday, April 17, 2025, 10:00 a.m. CT [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTRiZWU0YWEtZjhjMy00ZGRhLTk3ZGItZDAyZjg5ZmQzYmNi%40thread.v2/0?context=%7b%22Tid%22%3a%22472445bd-2424-4e8f-b850-df7488e18b4a%22%2c%22Oid%22%3a%22f535c7e7-e23a-4c49-b6d2-fcb0b4cb4bb0%22%7d) * Portfolio Lead Office Hour, Thursday, April 17, 2025, 1:00 p.m. CT   [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWZlNjA1ZWMtNDNmOS00OGY0LWI0NmItOWJkYzI4MzU5YWI1%40thread.v2/0?context=%7b%22Tid%22%3a%22472445bd-2424-4e8f-b850-df7488e18b4a%22%2c%22Oid%22%3a%22f535c7e7-e23a-4c49-b6d2-fcb0b4cb4bb0%22%7d)   * Charter School Office Hour, Thursday, April 24, 2025, 10:00 a.m. CT [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDJkZDIwYmEtMjljZi00Y2I0LWExZjItYjFmM2M4MzEzY2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%22472445bd-2424-4e8f-b850-df7488e18b4a%22%2c%22Oid%22%3a%22090e4a90-be8f-4e3e-8cef-6e2818edf49e%22%7d) |

**Educator Recognition**

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| **Recognition** |
| **Exemplary Educator Program** - The department is pursuing recommendations for the Exemplary Educator Program, a bank of emerging classroom leaders, including teachers, principals, assistant principals, and specialists, that represent the best of the Tennessee teaching profession. These educators may be considered for membership on advisory boards and task forces, featured on department communication channels, and are potential candidates for state and national recognition programs. However, we cannot recognize these exceptional educators without **your** **help**!  The department seeks to identify top educators who are of great value to your community and our state. We hope to identify distinguished teachers and leaders whose lessons and instructional practices serve as a model for others and are considered amongst the highest quality in our schools. All recommended educators must have a minimum of five years of experience. **Classroom teachers** recognized by peers and supervisors as unique in leadership qualities and who garner results with students are of particular interest. **Principals, assistant principals, or specialists** that personify these qualities may also be submitted. Because the department is already aware of educators that have participated in previous recognition programs, we are uniquely interested in recommendations for educators that have *not* been previously recognized.    If you know of a fantastic educator who embodies these characteristics, please take a few minutes to complete the recommendation [form](https://stateoftennessee.formstack.com/forms/2025_26_exemplary_educator_program_recommendation_form_long). Recommendations will be accepted and reviewed on an **ongoing basis until June 23**. Districts/schools can submit the form more than once if recommending multiple educators. After the department reviews your submission, you may be contacted by department personnel for additional information to better match the educator to talent pool opportunities. **Please note that this is a confidential process. Individuals should not be aware of this recommendation until contacted personally by the department.** |

All monthly evaluation configurator emails can be found on the [TEAM website](https://team-tn.org/). To see past emails, visit the homepage and scroll down to “Monthly Emails.”

Thank you for all that you do to support Tennessee’s students and teachers!

 Best,

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**TEAM.Questions**

Educator Effectiveness

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**#TNBestforAll**