

Hello Evaluation Configurators:

Headlines:

- **DUE:** January Deadlines
- **NEW:** TEAM Resources
- **JOIN:** Office Hours
- **RECOGNITION:** Open Awards & Fall Awardees

Key Deadlines for January (TEAM Timeline)

*Be sure to check the [TEAM website](#) regularly for updates.

Date	Action	Owner	Resources	Contact
Jan. 15, 2026	Submit a request for additional achievement measures for state board approval for the 2026-27 school year.	Directors of Schools Evaluation Configurators	Achievement Measure Selections - Measure Approval Process	TEAM.Questions@tn.gov
Jan. 15, 2026	Submit request to pilot observation model not currently state board approved.	Directors of Schools Evaluation Configurators	Alternative Observation Models	TEAM.Questions@tn.gov
Jan. 15, 2026	Complete fall semester teacher and administrator observation entry in TNCompass	Administrator Evaluators Teacher evaluators	Educator Observations (3).pdf	TEAM.Questions@tn.gov
Jan. 15, 2026	Identify current partial year exemptions (PYE) and enter in TNCompass.	Directors of Schools Evaluation Configurators	Partial-Year-Exemptions_2017.pdf	TEAM.Questions@tn.gov
Jan. 15, 2026	Update LEA Contacts in TNCompass	Directors of Schools Evaluation Configurators		TEAM.Questions@tn.gov

TEAM Resource Spotlight

TEAM Resources Added

All portfolio implementing teachers and portfolio leads have been rostered in the TNPortfolio platform.

- Roster Verification is due **February 13**. This process requires portfolio leads to review the teacher roster in the portfolio platform for accuracy, ensuring the district's selected non-tested teachers receive an individual growth score. See [2025-2026-Portfolio-Teacher-Roster-Verification-Guidance-for-Portfolio-Leads.pdf](#) for more information.
- Information about the platform can be found at [Portfolio Platform- TNPortfolio | TEAM-TN](#).
- Portfolio implementing teachers can find guidance on platform access and navigation in the new [TNPortfolio-Teacher-Manual-2025.pdf](#).
- Portfolio leads can find guidance on platform reports in the [Portfolio-District-Admin-Manual-Aug-2025.pdf](#).

TNCompass Resource Spotlight

TNCompass Resources

[TNCompass-Reopen-Observation-quick-guide.pdf](#) Evaluation Configurators can reopen completed and signed observations. Evaluators should contact the evaluation configurator to request a signed observation to be reopened.

[TN-Compass-reports-and-charts-overview-.pdf](#) Evaluation configurators have access to reports in TNCompass to monitor observation completion.

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Office Hours

Office Hours

The Educator Effectiveness team has redesigned the monthly office hour meetings for the 2025-26 school year. On the third Thursday each month there will be an opportunity for evaluation configurators, AGM-URS and/or portfolio leads to join an office hour to ask questions pertaining to key components of implementation processes, resources, and deadlines. The office hours will not be recorded during the 2025-26 school year.

PowerPoints from prior years will be available for reference on the TEAM website [Office Hours | TEAM-TN](#).

January Office Hours for the following roles on **Thursday, January 15, 2026**.

Evaluation Configurator	10:00 a.m. CT	<u>Join the meeting</u>
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Portfolio Lead	1:00 p.m. CT	<u>Join the meeting</u>
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Educator Recognition

Recognition

The Projected 2026-27 Recognition Timeline is available [here](#).

*Please note these are projected dates and can be amended at any time.

Open Now!! Nominations are open for the following programs:

- [Exemplary Educator Recognition Program](#) (formerly known as the Talent Pool)- **Nominations due May 11**
- [Aspiring Teacher of the Year Application](#) (new award for Teaching as a Profession Students) - **due March 16, 2026, at 11:59 p.m. CDT**
- [Recognizing Inspirational School Employees \(RISE\)](#) - **Nominations due July 15, 2026**

For any questions regarding these programs, please email Sarah.Brown@tn.gov.

Congratulations to the 2026 Excellence in Education Leadership Award Winners!!

2025-26 Tennessee Principal of the Year – Deanna Jones, Bailey Station Elementary School, Collierville Schools



Tennessee Principal of the Year Grand Division Winners:

- East Grand Division- Jessica Conatser, Grand Oaks Elementary School,

Anderson County Schools

- Middle Grand Division – Caitlin Bullard, Discovery School, Murfreesboro City Schools
- West Grand Division- Amy Wooley, West Chester Elementary School, Chester County Schools



2025-26 Tennessee Principal of the Year – Diana Wood, Pre-K – Elementary Instructional Supervisor, Putnam County Schools



Tennessee Supervisor of the Year Grand Division Winners:

- East Grand Division- Holly Flora, Chief Academic Officer, Elementary, Kingsport City Schools
- Middle Grand Division – Lori Sexton, Career and Technical Education Supervisor, Bedford County Schools
- West Grand Division- Megan Gaschler, Professional Development and Evaluation Supervisor, Germantown Municipal Schools



RISE Award Winners:

- Julie Seymour, STEAM Coordinator, Discovery School, Murfreesboro City Schools
- Celby Glass, Safety and Attendance Advisory, Franklin Special School District

The previous 6 months of evaluation configurator emails can be found on the [TEAM website](#). To see past emails, visit the homepage and scroll down to "Monthly Emails."

Thank you for all that you do to support Tennessee's students and teachers!

Best,



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