Hello Evaluation Configurators:

Headlines:

- **DUE**: February Deadlines
- **NEW**: TEAM Resources
- **JOIN**: Office Hours
- **RECOGNITION**: Open Awards

Key Deadlines for February (**TEAM Timeline**)

*Be sure to check the TEAM website regularly for updates.

Date	Action	Owner	Resources	Contact
February 13, 2026	Portfolio Teacher Roster Verification Due	Portfolio Leads	2025-2026-Portfolio-Teacher-Roster-Verification-Guidance-for-Portfolio-Leads.pdf	Portfolio.Questions@tn.gov
Feb. 27, 2026	**Feb deadline for AGM-URS teacher rosters has changed. Date TBD**	AGM-URS leads	Communication will be emailed to AGM-URS leads	TEAM.Questions@tn.gov

TEAM Resource Spotlight

TEAM Resources Added
- Roster Verification is due **February 13**. This process requires portfolio leads to review the teacher roster in the portfolio platform for accuracy, ensuring the district's selected non-tested teachers receive an individual growth score. See 2025-2026-Portfolio-Teacher-Roster-Verification-Guidance-for-Portfolio-Leads.pdf for more information. - Portfolio Peer Reviewer Applications will open mid-February. When open, a link to applications can be found on the Portfolio Peer Reviewer Page and the TEAM Home Page under recently released.

TNCompass Resource Spotlight

TNCompass Resources

TNCompass-Reopen-Observation-quick-guide.pdf Evaluation Configurators can reopen completed and signed observations. Evaluators should contact the evaluation configurator to request a signed observation to be reopened.

TN-Compass-reports-and-charts-overeiw-.pdf Evaluation configurators have access to reports in TNCompass to monitor observation completion.

Office Hours

Office Hours
The Educator Effectiveness team has redesigned the monthly office hour meetings for the 2025-26 school year. On the third Thursday each month there will be an opportunity for evaluation configurators, AGM-URS and/or portfolio leads to join an office hour to ask questions pertaining to key components of implementation processes, resources, and deadlines. The office hours will not be recorded during the 2025-26 school year. PowerPoints from prior years will be available for reference on the TEAM website Office Hours | TEAM-TN.

February Office Hours for the following roles on **Thursday, February 19, 2026**.

Evaluation Configurator	10:00 a.m. CT	Join the meeting
Portfolio Lead	1:00 p.m. CT	Join the meeting

***AGM-URS Lead office hour for February is cancelled. Rescheduled date TBD.

Educator Recognition

Recognition

The Projected 2026-27 Recognition Timeline is available here.
*Please note these are projected dates and can be amended at any time.

Open Now!! Nominations are open for the following programs:

- Exemplary Educator Recognition Program (formerly known as the Talent Pool)- **Nominations due May 11**
- Aspiring Teacher of the Year Application (new award for Teaching as a Profession Students) - **due March 16, 2026, at 11;59 p.m. CDT**
- Recognizing Inspirational School Employees (RISE) - **Nominations due July 15, 2026**

For any questions regarding these programs, please email Sarah.Brown@tn.gov.

The previous 6 months of evaluation configurator emails can be found on the [TEAM website](#). To see past emails, visit the homepage and scroll down to "Monthly Emails."

Thank you for all that you do to support Tennessee's students and teachers!

 Best,

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